

UserGuide

My Account



Account Number or Phone Number

]
Password	
	***]
Forgot Password	
Login	

- Enter your account or Cell Phone Number
- Enter Your Password
 - If you forgot your passcode click on forgot and a new passcode will be sent to your email on file
- Then Click log in

My Account

Phones Emergency Devices Accessories Support -Plans My Account My Account Account Information Number Transfer Plan Change Change the plan currently on your device. View account details, next bill date and change security information. Complete the number transfer process. SIM Swap Call Summary & Detail Notification History View any alerts you have been sent. Switch out your current device. View call detail information. Billing Logout Make a payment and view payment history

• Once logged in the above options will appear, we will go through each option.

Account Information



Account Summary

My Account Edit	Security Info Edit	Payment Info Edit
Contact Information Test Two 4245 Kemp Blvd Suite 220 Wichita Falls, TX 76308	Password ******* PIN *****	Payment MethodLast Payment\$91.06 on 5/26/2020Next Billing Date6/23/2020
<u>Phone:</u> 9403979600 <u>Email:</u> will.revell@yahoo.com	• The account summary gives you the option to edit your	
Account Information Account Number 16094590 Bill Cycle Date 23 Authorized User 1 Authorized User 2	account information, security information, or update your payment information	
Notifications Receive Email? Yes Receive SMS? Yes		

Plan Change

Go Back	
Plan Change	
9402352347	~
Line Type	
Postpaid	
Plans	Change
Activation Fee	\$35.00
UNL TT 5GB	\$35.00

Cancel

Select Plans

Voice

O Freedom Mega 1500 - \$20.00

O UNL TT 10GB - \$50.00

UNL TT 5GB - \$35.00

O Freedom UNL TT 3GB - \$30.00

O Freedom UNL TT 2GB - \$28.00

○ Freedom UNL TT 1GB - \$25.0

Next

• The customer has the ability to change their plan directly on the MY Account Plan change module.

Cancel

The new plans will be applied to your account immediately and dated to the beginning of your bill cycle

Previous Next

Number Transfer



Number Transfer

Bringing a number from your prior carrier? Click here to complete the process.

If you need any assistance, do not hesitate to call us at

There are no number transfers for your account

Once the customer receives their device and SIM or just SIM, and are porting their line over, they could submit the port request directly online

•

or email at

SIM SWAP



SIM Swap

Have a new phone you are ready to activate? Click here to switch out your current device.

If you need any assistance, do not hesitate to call us at

or email at

Sim Swap	
Phone Number	
Select	~
New Sim (ICC)	
	Go

 If the customer needs to swap out a new SIM card they have received for their current device or for a new device.

Call Detail

G	Back									
Call D	Detail									
Bill Cycle					Group Usage					
23					By Line					~
From					MDN / MSISDN					
04/23/2020						-				
То										
05/30/2020										
Go										
10002684										
Voice	Calls	Minutes	Text		C	ount	Data		GBs	KBs
Peak	8	134	SMS			19	4G		0.001	745
			MMS			2				

- The top module in Call Detail is the call summary.
- You can select the time frame
- It will give a summary of each usage type for that time period

Call Detail



•

No calls found

Call Type: P-Peak / O-Offpeak / R-Roaming / DR-Data Roaming / 3G-3G Data / 4G-4G Data / HS-Hotspot Data / S-SMS / DA-Directory Assist / H-ntl / PR-Premium / DY-Daily Access / UR - US Roaming / IR - International Roaming / H - Hotline

Download exported calls

No files found

	Call Date	From / To	City
	5/26/2020 10:23:36 AM	9402320883 9402322323	WICHITA FALLS TX WICHITA FALLS TX
The bottom module in Call	5/26/2020 10:33:00 AM	9402322323 9402320883	WICHITA FALLS TX WICHITA FALLS TX
Detail is the Call Record	5/26/2020 11:25:14 AM	9402322323 9408671277	WICHITA FALLS TX WICHITAFLS TX
Module.	5/26/2020 11:25:27 AM	9408671277 9402322323	WICHITAFLS TX WICHITA FALLS TX
You can select the time	5/26/2020 11:25:34 AM	9402322323 9408671277	WICHITA FALLS TX WICHITAFLS TX
frame	5/26/2020 11:25:48 AM	9408671277 9402322323	WICHITAFLS TX WICHITA FALLS TX
indifie	5/26/2020 11:26:09 AM	9402322323	WICHITA FALLS TX
Filter by call types and	5/26/2020 11:26:24 AM	9408671277 9402322323	WICHITAFLS TX WICHITA FALLS TX
direction	5/26/2020 11:26:35 AM	9402322323 9408671277	WICHITA FALLS TX WICHITAFLS TX
Can also export the call	5/26/2020 11:27:58 AM	9408671277 9402322323	WICHITAFLS TX WICHITA FALLS TX
records to an excel file	5/26/2020 11:28:08 AM	9402322323 9408671277	WICHITA FALLS TX WICHITAFLS TX
	5/26/2020 11:28:14 AM	9402322323 9408671277	WICHITA FALLS TX WICHITAFLS TX
	5/26/2020 12:09:20 PM	9402322323 9408671277	WICHITA FALLS TX WICHITA FALLS TX

5/26/2020 12:31:46 PM

Call Type: P-Peak / O-Offpeak / R-Roaming / DR-Data Roaming / 3G-3G Data / 4G-4G Data / HS-Hotspot Data / S-SMS / DA-Directory Assist / I-Intl / PR-Premium / DY-Daily Acce UR - US Roaming / IR - International Roaming / H - Hotline

WICHITA FALLS TX

WICHITA FALLS TX

9402322323

9403979644

View Calls

Direction

In

Out

Out

In

Out

In

Out

In

Out

In

Out

Out

Out

Out

Туре

Ρ

Ρ

ΡS

PS

PS

PS

PS

PS

ΡS

PS

PS

PS

Р

Ρ

Duration

9 Mins

22 Mins

1 Mins

15 Mins

16 Mins

Alert History



- This module will show any alerts that were sent to the customer
 - Typically in regards to any orders placed or payment alerts
 - They can be viewed or customer can resend to their email





Billing

Billing	
Billing Period	
Select	View Bill

- This module will show current and prior billing statements, billing transactions and receipts and they can make a payment from this screen as well.
 - Top module, customer can select the billing period and then view the bill.

Billing

Billing Period

Select

Make Payment	
Select Payment Type	
Credit Card	~
Name	
Big Testing	
Туре	
American Express	~
Card Number	
**********1005	
Verification Code	
Expiration Month	
9	~
Expiration Year	
2022	~
Address 1	
4245 kemp blvd, 220	
Address 2	
City	
WICHITA FALLS	
State	
TX	~
Zip	
76308	
Amount	

View Bill

 \sim

- This module will show current and prior billing statements, billing transactions and receipts and they can make a payment from this screen as well.
 - Top module, customer can select the billing period and then view the bill.
 - Second Module they can make a payment.
 - Bottom Module, they can view payment history or download receipts from purchases

Save Card as Default?

Make Payment

Payment History

Date	Amount	Last 4	Description	Receipt
5/28/2020	\$23.07	1005	Credit card payment	
5/27/2020	\$18.89	1005	Credit Card Void	
5/27/2020	\$18.89	1005	Ecomm Accessory Order	Download
5/23/2020	\$23.07		BALANCE FORWARD	Download
5/23/2020	\$87.91		NEW CHARGE	Download
5/22/2020	\$64.84		Initial Order Payment	Download

Restore Services: If line is Hotlined for payment failure

My Account

Service Suspended

IMPORTANT NOTICE: Your wireless service was temporarily suspended on due to an invalid credit card on file. To restore your service, please update your credit card profile and make a payment. Please note that if you do not complete these service and payment requirements within thirty (30) days, your wireless telephone number and any remaining balance on your account will be forfeited.

Click here to restore your service.



Customer needs to Click Here and restore their service

Restore Services: If line is Holinted for payment failure

		Plans	Phones Emergency Devices Accessories Suppo	ort- My Account	
Restore Service					
Please update your credit card info and make a payment to restore service.					
Total				Credit Card Payment	
Subtotal		\$-29.65	OUse My Existing Card		
Tax		\$0.00	No card on file		
Total		\$-29.65	No card off file		
			Enter a New Card		
Back	ake Payment		AuthorizeNet		VISA MasterCard DISCOVER
			This is a secure 128-bit SSL encrypted payment.		
			Credit Card		
			Name On Card	VASIL Test	
			Card Number	will test	
					· · · · · · · · · · · · · · · · · · ·
			Expiration Date	Month 🗸	Year 🗸
			CVV Code		
			Billing Address		
			Address 1		
			Address 2		
			City		
			State	Texas	~
			ZIP Code	76308	

• Clicking on the restore service screen brings up this payment screen, once payment is made, the line automatically restores.